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| **Enterprise-wide Lean and Continuous Improvement Community of Practice** | **May 21, 2024**  **10:30 am – 12:00 pm**  [Zoom Meeting](https://us02web.zoom.us/j/81485638623)  Meeting ID: 814 8563 8623 |

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| **Meeting Purpose** | * Hear an overview of the Productivity Board Program and how we can earn a reward for accepted Lean ideas that save the state money * Learn how DSHS has encouraged their staff to submit ideas and is partnering with the Productivity Board * Share current projects and process improvements |
| **Community Expectations** | * Treat others with respect and patience * Practice the golden rule (treat others how you want to be treated) * Be present * Show up on time (as schedules allow) * Assume good intentions * Provide grace as we form a community * If possible, turn cameras on when speaking * Mute your mic unless speaking |

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| **#** | **Agenda Item** | **Time** | **Lead** |
| **1** | **Welcome & Announcements** | 10:30 – 10:40 | Theresa Dew, Senior Performance Advisor  Results Washington |
| **2** | **Topic Teaching**  Washington State Productivity Board | 10:40 – 11:05 | Greg Mennegar,  Productivity Board Manager  Washington Secretary of State |
| **3** | **Q&A** | 11:05 – 11:15 | All |
| **4** | **Project Share**  Washington State Productivity Board: Partners in Success | 11:15 – 11:40 | Jessica Hernandez,  Organizational Development Administrator  Department of Social and Health Services, Office of the Secretary |
| **5** | **Q&A** | 11:40 – 11:50 | All |
| **6** | **Round Robin Activity**   * Project shares * Barriers/assistance | 11:50 – 11:55 | Theresa Dew, Senior Performance Advisor  Results Washington |
| **7** | **Wrap Up**   * Attendee survey | 11:55 – 12:00 | Theresa Dew, Senior Performance Advisor  Results Washington |
| **8** | **Adjourn** | 12:00 |  |