Why bother?
Because
Because
Because
Because
Traditional Teams

One Team
One Purpose
One Location
One Workday
Traditional Organization

Olympia
Project A

Yakima
Project B

Spokane
Project C
Synchronicity
Knowledge Work is Asynchronous
Separation by Distance
Separation by Time
Plan for Separation
In Your Process Design
<table>
<thead>
<tr>
<th>Project</th>
<th>Products</th>
<th>Due</th>
<th>Status</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>Content Refresh</td>
<td>#4 Tabs Start Page Checklist Completed</td>
<td>10/10</td>
<td>Done</td>
<td>Gloria</td>
</tr>
<tr>
<td></td>
<td>Deleted page, New Survey icon</td>
<td>10/31</td>
<td></td>
<td>Travis</td>
</tr>
<tr>
<td></td>
<td>WordPress roles - new</td>
<td>10/31</td>
<td></td>
<td>Halla</td>
</tr>
<tr>
<td></td>
<td>New page w/videos</td>
<td>10/17</td>
<td></td>
<td>Travis</td>
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<tr>
<td></td>
<td>Proof of concept LSR online manual</td>
<td>11/1</td>
<td></td>
<td>Halla</td>
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<tr>
<td></td>
<td>Checklist #29</td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>Updated Vehicle Fees: NEW plate, Plat'z Replacement</td>
<td>10/31</td>
<td></td>
<td>Gloria</td>
</tr>
<tr>
<td></td>
<td>Updated Vehicle Fees: Specially plates, Electric vehicle</td>
<td>12/1</td>
<td></td>
<td>Gloria</td>
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<tr>
<td></td>
<td>Chapter 5 and Discussion</td>
<td>11/14</td>
<td></td>
<td>Irene</td>
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<tr>
<td></td>
<td>New pg for strat plan, Notify HW Nancy Williams</td>
<td>10/24</td>
<td>Hold</td>
<td>Travis</td>
</tr>
<tr>
<td></td>
<td>New info for cosmetologists</td>
<td>10/14</td>
<td></td>
<td>Gloria</td>
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<td>Cosmetology web changes</td>
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<td>New pg for strat plan, Notify HW Nancy Williams</td>
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In Your Meetings
Succeeding with Virtual Teams
• Access
• Awareness
• Context
• Push
• Roles
• Networks
Access
Anywhere
Any time
In the browser
Any browser
Any place
Any time
Something like this
Something rich

2018-2019 Budget Summaries prep for Leg. reviews

DUE NOVEMBER 28
Prepare Budget Summaries for 2018-2019 for review by Legislative Subcommittee. Need to cover these topics (at a minimum):

1. Actual vs. Budget for all groups in 2018.
2. Change YoY compared to 2018 (also on group-basis).
3. Summarize by strategic initiative as per Director’s 2018 Plan.

**Important:**

These are hard dates; this takes priority over pretty much everything else if we get too close to the deadline.

When done, send to Sue for initial reviews.
Awareness

Real-time

Situational
What changed?

DUE NOVEMBER 28

2018-2019 Budget Summaries prep for Leg. reviews
Across all your boards

ARUN'S ACCOUNT ➔ What's Due

Overdue (12 items)

Evaluate & select hosting platform
Building a Website In Development
DUE OCT 16

Any additional collateral we need?
Building a Website Backlog
DUE 3 DAYS AGO

Client OK with git? Do they care?
Building a Website In Development
DUE 3 DAYS AGO

Competitive survey
Building a Website Planning & Design
DUE 3 DAYS AGO

Today (3 items)

Branding strategy for site
Building a Website Backlog
DUE TODAY

Client login with HTTPS
Building a Website In Development
DUE TODAY

Make sure all images have verbose alt tags
Building a Website Backlog
DUE TODAY

This Week Nov 05 - Nov 10 (2 items)

IN PROGRESS
ERROR com.kerika.server.base.EntityBase Error occurred during parse user style for account: [Account 17758513]
Kerika main board Development
DUE TOMORROW

ERROR
com.kerika.subtasks.service.CardCopiedEventListener - onCardCopied :: Error occurred during copy subtasks from srcId: 18259434 sourceCardId: 18451601 to destId: 18672488 and destinationCardId: 18672728 feign.FeignException: status 400 reading TeamMembersMappingService#getMemberMapping(long,Long); content: {"message": "Invalid input found:"}
Kerika main board Planning
DUE TOMORROW
Context
For Content
For Conversations
Not this
Conversation in Context

2018-2019 Budget Summaries prep for Leg. review

NEEDS REVIEW  DUE NOV 28  TAGS

DETAILS

TASKS

CHAT

ATTACHMENTS

HISTORY

12:00 PM

Did you hear back from the committee yet on format changes?

12:15 PM

Not yet. I will give them a call soon.

Let me know if you need me or Jessie to join you in a conference call.

12:16 PM

Sure, glad to help, although I think having all of us there will be overkill.

12:00 PM

No need, I can take care of this. Thx

12:15 PM
Budget Planning / In Progress

2018-2019 Budget Summaries prep for Leg. review

NEEDS REVIEW  DUE NOV 28  TAGS

DETAILS

SharePoint site for Agency Budgets  Arun Kumar updated 10 mins ago

Template for Budget Presentations  Jason Klein added Yesterday

2018 Approved Budget  Pam Johnson updated 2 days ago

2019-2010 Forecasts  Jason Klein updated 3 hours ago

3Q 2018 Executive Review  Arun Kumar added Oct 15

TASKS

CHAT

ATTACHMENTS

HISTORY
Tasks in Context

2018-2019 Budget Summaries prep for Leg. review

- [ ] Finalize format for presentation  
  DUE NOVEMBER 8
- [ ] Schedule presentation  
  DUE NOVEMBER 10
- [ ] Gather first draft of all team budgets  
  DUE NOVEMBER 8
- [ ] YoY comparisons 2017-2018  
  DUE NOVEMBER 20

Enter a task
Pull
Not Push
Push come to Shove
Use WIP Limits

In Progress (WIP Limit: 5)

- BLOCKED
  - Show demo to Michelle
    - DUE NOV 19

- NEEDS REVIEW
  - Finalize proposal & funding
    - DUE DEC 02

- BLOCKED
  - Select publishing platform
    - DUE OCT 28

- BLOCKED
  - Developing styling for home page
    - ADD NEW CARD

Quality Check (WIP Limit: 2)

- NEEDS REVIEW
  - Site Analytics
    - DUE NOV 11

- IN PROGRESS
  - Design information architecture
    - DUE NOV 11

- TRADESHOW USAGE SCENARIOS
  - Tradeshow usage scenarios
    - DUE DEC 02

Management Review (WIP Limit: 5)

- READY
  - Gather testimonials & user success stories
    - ADD NEW CARD

- READY
  - Create video for home page
    - DUE JAN 03

- READY
  - Understand key business processes
    - DUE JAN 03
Functional Roles

Organizers
Participants
Observers
Tourists
Participants
Observers
Tourists
Fluid Networks

Size changes

Shape changes
Don’t plan for this
Deal with this
Questions?