Washington Department of Fish and Wildlife Vehicle Use
Performance Audit Issued July 2009

Agency Action Plan

Link to the full audit report.
Link to a summary of the issues and the agency's response.

Action plan legend

<table>
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<tr>
<th>Action Plan</th>
<th>Issue</th>
<th>Agency Action Step</th>
<th>Lead</th>
<th>Due Date</th>
<th>Status</th>
<th>Current Resources</th>
<th>Budget Impact</th>
<th>Needs Legislation</th>
<th>Explanatory Notes</th>
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<tbody>
<tr>
<td></td>
<td>1</td>
<td>Review the remainder of the vehicles not examined under the audit.</td>
<td>WDFW</td>
<td>Dec 2009</td>
<td>Completed</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
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<tr>
<td></td>
<td>1</td>
<td>Meet with OFM on waiver requests.</td>
<td>WDFW</td>
<td>Jan 2010</td>
<td>Completed</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td></td>
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<tr>
<td></td>
<td>1</td>
<td>Submit waiver requests to OFM.</td>
<td>WDFW</td>
<td>Feb 2010</td>
<td>Completed</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Establish equipment</td>
<td>WDFW</td>
<td>September</td>
<td>In</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Currently the</td>
</tr>
</tbody>
</table>
revolving account policies and procedures.

Progress

2012

revolving account draft policies and procedures are in the department's clearance process due for approval at the end of September 2012.

BACKGROUND ON DELAY:
WDFW was given authority from the legislature for a equipment revolving fund. However, start-up funds were not provided. The account had to receive start up funds from the department's sale of surplus property. The fund accumulated $355,000 of surplus property sale's revenue. The state then experience a severe budget crisis which resulted in the legislature directing the department to use the revolving fund balance for higher priorities.

The legislature also moved most agency vehicles scheduled for inclusion in the revolving fund to the motor pool.
With the legislature moving most vehicles to the Motor Pool an internal decision was made to use the revolving fund only for the department's heavy construction equipment. Policy and procedures contemplated under original use of revolving account required redrafting to accommodate only heavy construction equipment.

Draft policy was pulled on vehicle reporting due to department vehicles moving to Motor Pool. Draft policy on use of heavy equipment in revolving account in clearance at this time.