

Cabinet and Governor Appointed Agencies’ Performance Audit Action Item(s) & Status

Safe Data Disposal: State Reduces the Risk of Disclosing Confidential Information

(See also [cabinet agency response](#) for full context to Washington State Auditor’s Office (SAO) [report](#), December, 2018)

Twenty-two agencies were included in this performance audit with information also provided by Department of Enterprise Services (DES) and Washington Technology Solutions (WaTech).

SAO Recommendations summary (Rec):

- Confidential management letters were sent to each of the agencies that had their policies and procedures reviewed. These letters contained detailed information about how to better comply with state laws related to data disposal, as well as OCIO requirements and NIST best practices. We recommend these agencies review and address the issues described in those letters.

The table below shows the current status of action items the agency initiated to address issues identified in the performance audit report. Please see the [cabinet agency response](#) for additional context and any additional steps already taken.

For an explanation of the columns below, [see the legend](#).

Issue/ Rec	Status	Action Steps	Lead Agency	Due Date	Current Resources?	Budget Impact?	Legislation Required?	Notes
Rec. 1	Complete	Agencies who received a management letter will develop a timeline to address remaining issues to meet state requirements, as well as risk and complexity in their IT environment	N/A	3/19	Yes	No	No	