

**Cabinet Agencies' Performance Audit Action Item(s) & Status**

**Department of Commerce State Energy Program *American Recovery and Reinvestment Act of 2009***

(See also [cabinet agency response](#) for full context to Washington State Auditor's Office (SAO) [report](#), June 2011)

Agencies included in the performance audit: Department of Commerce.

SAO Issues Summary:

1. Program administrators followed many of the sound practices we identified. However, in an effort to meet tight federal deadlines, they did not follow some important practices in awarding the funds.
2. The State Energy Office did not require or receive all the information it will need to ensure it can appropriately monitor and oversee these projects.
3. Commerce did not meet a goal to loan two-thirds of the Recovery Act funds provided to the Loan and Grant Program, which will reduce by \$ 8.5 million, the amount of funds available for future energy projects.

The table below shows the current status of action items the agency initiated to address issues identified in the performance audit report. Please see the [cabinet agency response](#) for additional context and any additional steps already taken.

For an explanation of the columns below, [see the legend](#).

Issue	Status	Action Steps	Lead Agency	Due Date	Current Resources?	Budget Impact?	Legislation Required?	Notes
1, 2	Completed	Incorporate and document risk assessment as part of monitoring plan.	COMM		Yes	No	No	A risk assessment will be included in the program plan for the next round of funding in the summer of 2015.
1	Completed	Review website documentation and update with current information.	COMM	Aug. 2011	Yes	No	No	The Energy Office Recovery Act website was reorganized and updated with current project information. The first update was complete June 15th and we have implemented a process for routinely refreshing the information for our Recovery Act sub-recipients.
2	Completed	Include performance standards in new and amended contracts per Executive Order 10-07, effective November 29, 2010.	COMM		Yes	No	No	We include performance standards in all current contracts.
2	Completed	Require detailed	COMM		Yes	No	No	Detailed documentation is required to

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		documentation to support invoices.						support all invoices.
2	Completed	Strengthen desktop monitoring for review and approval of invoices.	COMM		Yes	No	No	This was completed in 2012.
3	N/A	N/A						